# Project proposal template

*The proposal should not exceed* ***ten pages****, including figures. Annexes and other officially required documents will not be counted as part of the ten**pages requirement.*

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| 1 – Title of proposal | *[Name of the project proposal]* |
| 2 - Project leader | *[Name, title, division and email of IFAD staff member]* |
| 3 – Sponsoring divisions | *[IFAD divisions involved (if additional ones) and contact person details]* |
| 4 – Additional contacts | *[Name, title, email, organization (or IFAD division) of any additional focal points]* |
| 5 – Proposed value of project | *[Value of the project proposal, in US dollars]* |
| 6 – Country/Countries | *[Name the country/countries where the project will be implemented]* |
| 7 – Project duration | *[Planned length of project in months]* |
| 8 – GRIPs ID | *[Insert GRIPS ID number. This will be completed by IFAD should the proposal be approved for funding]* |
| 9 – Expected co-financing | *[Indicate any expected co-financing and the source(s). If co-financing is envisioned, it should be reflected in the activity-based budget as well]* |
| 10 – Priority areas for 2018-2019, as described in the Strategic Guidance Note | Please check all that apply:  Capacity-building/knowledge exchange  Resource mobilization  Strengthening IFAD's capacity to deliver SSTC activities in its operations  Promotion of SSTC partnerships |
| 11 – Selected overarching priorities | Please check all that apply:  Facilitating South-South Knowledge Exchange  Embedding SSTC in operations  Establishing operational SSTC partnerships  Promoting rural South-South investments  Strengthening human resource cooperation |
| 12 – Background and rationale | *[Explain: (i) the background and rationale, specifically by explaining how the project supports the recipient. Potential partners should also be highlighted; (ii) how the project responds to the strategic priorities; (iii) how it contributes to achieving the objectives of the IFAD SSTC Strategy; (iv) how it responds to the principles of South-South Cooperation; and (iv) how it relates to IFAD11 and other corporate strategies, including the Strategic Framework 2016-2025 ]* |
| 13 – Target group | *[Indicate which group(s) the project will be targeting]* |
| 14 – Main objectives | *[Explain the main objective of the project]* |
| 15 – Main expected outcomes | *[Describe the expected outcomes of the project]* |
| 16 – Key outputs/activities by outcome | *[List the components of the project and the key activities/outcomes for each]* |
| 17 – Use of financial resources vs objectives and outcomes | *[Explain how the requested resources will be used to achieve the project’s objectives and outcomes]* |
| 18 – Project costing | *[Breakdown the project costs by component. Fill out the activity based budget as a separate document]* |
| 19 – Recipient(s) | *[Indicate the full name of the recipient organization(s) and address(es); full name and title of the contact person; telephone number, fax and email]* |
| 20 – Rationale for recipient selection | *[Explain why this/these organization/s was/were selected. If proposing a consortium of organizations, clearly explain the value-added of choosing a group of organizations and their respective contirbution to the project]* |
| 21 – Institutional implementation arrangements and partners | *[Implementation arrangements and implementing partners should be detailed here, at least the overall institutional set-up]* |
| 22 – Risks | *[Describe the main risks associated with this project, and planned mitigation efforts]* |
| 23 - Linkages | *[Indicate whether this project is linked to other IFAD country programmes and projects, or broader development initiatives. If not, explain why this is the case]* |
| 24 – RBA Collaboration | *[Describe potential cooperation opportunities with the Rome-based Agencies, including the FAO SSC Trust Fund]* |
| 25 – Knowledge exchange/sharing and learning | *[Describe how knowledge will be captured and disseminated, and how lessons learnt will be shared]* |
| 26 – Monitoring and Evaluation | *[Indicate how results will be captured and measured]* |
| 27 – Scaling up | *[Describe the project's potential for scaling upl]* |
| 28 – Additional information and/or documentation | *[Explain other factors or aspects that will further strengthen the project proposal]* |
| 29 – Log frame | *[Kindly fill out the logframe as a separate document]* |