

LETTER OF INVITATION-LOI
Reference No 2000002817

Dear Sir/Madam,

IFAD is an international financial institution and a specialized United Nations agency. It is dedicated to eradicating poverty and hunger in rural areas of developing countries. IFAD provides low-interest loans and grants to developing countries to finance innovative agricultural and rural development programmes and projects. For more information on IFAD, please visit:

<http://www.ifad.org/index.htm> .

IFAD has prepared a Concept Note, for a grant under its Global/Regional Grants Programme. In this regard, your organization is hereby invited to participate in the selection process, by filling out the template Design Document provided. Your proposal will be considered as part of a selection process, and will compete with other proposals for IFAD grant resources. Please note that all submissions received will be evaluated against pre-determined criteria. The following documents are part of this Invitation to Submit proposals:

- This Letter of Invitation
- The Grant Concept Note
- The Grant Design Document Template to be used for your submission (with Annexes)
- Applicants' self-certification of eligibility for IFAD grant financing
- General Provisions Applicable to IFAD Grant Agreements
- Evaluation methodology and criteria for the review of the submissions

Your submission in pdf format will include:

1. Project proposal, submitted using the grant Design Document template; not exceeding 20 pages
2. A detailed budget according to template provided
3. Applicants' self-certification of eligibility for IFAD grant financing, duly filled in;
4. Applicant's self-assessment financial management questionnaire (FMAQ) duly filled in and
5. A brief institutional profile, detailing experience in the priority area and specific theme outlined in the Grant Concept Note, and in the region/country(ies) where the grant would be implemented.

To the extent eligible institutions deem it appropriate to partner with other institutions, they can do so. In this case, only the applicant institution shall be responsible for achieving the project objectives and outcomes, producing the expected outputs, the overall project management, financial and technical reporting to IFAD, while the partner institution(s) will be sub-contracted by the proponent. In case of applicants partnering with other organizations, a single application must be submitted to IFAD for consideration, clearly indicating the lead agency and the names

of all collaborating partners. The recipient may choose to sub-contract any part of the services under this agreement to a person or entity. The lead recipient shall be fully responsible and liable for the delivery of the services performed by them or on their behalf.

The preparation of the proposal shall be by, and at the expense of, your organization. IFAD shall not reimburse any costs incurred by you in the preparation of the proposal, site visit, collection of information, oral presentation, or for any subsequent discussions, clarifications, and negotiations related to this Invitation to Submit proposals, whatever the outcome of the Invitation may be, including the case of no award. IFAD reserves the right to annul the selection process at any time without thereby incurring any liability to the applicant. This Invitation does not commit or obligate IFAD to award a grant. In addition, please be advised that should your proposal be accepted, this does not guarantee IFAD support. The proposal would then need to be further developed and it will subsequently undergo rigorous approval processes, which closely examine technical, financial and legal aspects.

By submitting a proposal, applicants agree to abide to all conditions set forth by IFAD.

For more information on IFAD's grants programme, please visit:

<http://www.ifad.org/operations/grants/index.htm>

Please acknowledge receipt of this Invitation to Submit proposals and confirm your participation to WCAcall4proposals@ifad.org. Kindly note that the deadline for submitting your application is **September 16, 2019**.

Proposals submitted after this deadline will be considered ineligible. Please note that requests for clarifications related to the bidding process can be sent to WCAcall4proposals@ifad.org during the first 2 weeks of the submission period i.e., up until **August 31, 2019**. IFAD will not address requests for clarifications received after this deadline.