



**IFAD INNOVATION DAY 23:
How to make innovation and
impact investments work for the
rural poor?**

28 June 2023

**Information Note
for Participants**

Getting to and from IFAD

Airports

The two main airports in Rome are Leonardo da Vinci (Fiumicino) Airport and Ciampino Airport. Fiumicino Airport is 36 km west of Rome and Ciampino Airport is 16 km southwest of Rome. From Fiumicino Airport there are [trains](#) that run until Termini Station, near Rome's historic centre. From Ciampino Airport there are [Terravision](#) and [Sit – Societa Italiana Trasporti](#) shuttle buses that connect to Termini Station. There is no direct rail link to the city centre from Ciampino Airport.

Metro (underground)

IFAD headquarters is a 15-minute walk from Laurentina Metro station in a southern suburb of Rome known as EUR. The station is the last stop on Line B, which connects to Rome's historic city centre. The station also serves as a bus terminal. Tickets for public transportation can be bought at vending machines in metro stations, at tobacco shops and newspaper kiosks. They are valid for 100 minutes, which includes one trip on the metro and/or unlimited bus travel.

Tickets must be validated immediately upon boarding the bus or tram. Further information about Rome's public transport can be obtained from the website below, which provides online maps, bus routes and directions: <https://www.atac.roma.it/en/tickets-and-passes>.

Taxis

Taxis may be requested at the main guardhouse (ext. 2300). Taxis can also be booked directly by calling +39 06 3570, +39 06 0609, +39 066645, +39 065551. Please note that any taxi called but not used is entitled to payment of a minimum fare. There are [set fares](#) for taxis between Rome city centre and the two airports:

| | |
|--|---------|
| Fiumicino airport to Rome City centre (Aurelian Walls) | 50 euro |
| Ciampino airport to Rome City centre (Aurelian Walls) | 30 euro |

Shuttle bus

A shuttle bus service is available from 7.40 a.m. to 9.25 a.m. between Laurentina Metro station and IFAD headquarters and from 16.45 to 18.50 from IFAD headquarters back to Laurentina Metro station. The pick-up and drop-off point at Laurentina station is on Viale Luca Gaurico, on the main road behind the station. The drop-off and pick-up point at IFAD headquarters are at the yellow bus stop adjacent to the main entrance (between via Paolo di Dono 44 and 82).

The Shuttle Bus will be a grey bus with the TODDE company name on side of bus. The IFAD Shuttle Bus usually has an IFAD sign in the lower right corner of the bus front window.

Departure from Laurentina (Viale Luca Gaurico)

07.40 - 07.55 - 08.10 - 08.25 - 08.40 - 08.55 - 09.10 - 09.25 a.m.

Departure from IFAD (Via Paolo di Dono 44-82)

04.45 - 05.05 - 05.20 - 05.35 - 05.50 - 06.05 - 06.20 - 06.35 - 06.50 p.m.



Information services

Entering the building

Strict security measures are in place, including metal detectors and X-ray machines for baggage scanning. Participants with implanted electronic devices such as pacemakers should not go through the metal detectors but notify the security guards of their condition.

Please bring your laissez-passer, passport or any other valid photo identitycard so that security officers can provide you with a building pass. Security passes must be displayed at all times on IFAD premises. Under no circumstances should you lend your security pass to anyone else.

Banking facilities

A branch of the Banca Popolare di Sondrio is located on the ground floor, close to the main reception area. It is open Monday through Friday from 8.30 to 13.30 and from 14.30 to 16.00. Two ATM machines are located in the area opposite the bank.

Telephone and Wi-Fi in IFAD

To talk to the IFAD switchboard, dial (+39) 06 54591 from outside IFAD and 9 from inside the building. To reach an internal IFAD number, dial +39 06 5459 plus the extension. Wi-Fi facilities are available in all meeting rooms. You may connect to the **ifad_guest** network using **ifadguest** as password.

Travel agency

Carlson Wagonlit Travel, IFAD's travel agent, is located on the ground floor in room B-011. The office is open every Wednesday 9.00 to 17.00 and can be reached at the phone number: 06 82075489 or by email at ifad@cwtbook.it.

Gift shop

The gift shop is located on the ground floor close to Carlson Wagonlit Travel and is open from 10:00 to 16:00 on Tuesday, Wednesday and Thursday. Items marked with the IFAD logo are sold at the shop.

Cafeteria

The cafeteria is located on the ground floor and is open from 8.00 to 17.00. It offers cold and hot beverages, sandwiches and pastries and it operates as a self-service restaurant serving hot and cold meals from 12.00 to 14.30. Coffee and vending machines are available 24/7 on minus one, second and fifth floors.

Emergency telephone numbers in Rome

Medical emergencies and ambulance - General emergencies/Police - Fire service: 112

IFAD HQ Security Operations Centre: +39 06 5459 2777

Disabled access and facilities

IFAD Headquarters is fully wheelchair accessible.

Restroom facilities for disabled visitors are available on each floor.

Medical services

The IFAD nurse is located in room B-035 on the ground floor and can be reached on extension 2370. The first aid facility is available in the IFAD Medical Services for minor health problems. The IFAD nurse can assist in organizing other medical services if they are required.

Pharmacies

There is a pharmacy directly opposite IFAD headquarters (Via Paolo di Dono, 35) and another on Via Simone Martini, 34, a five-minute walk from IFAD.

Logistic information

Conference registration

On 28 June 2023 participants are requested to register at the Guardhouse from 8:30 a.m.

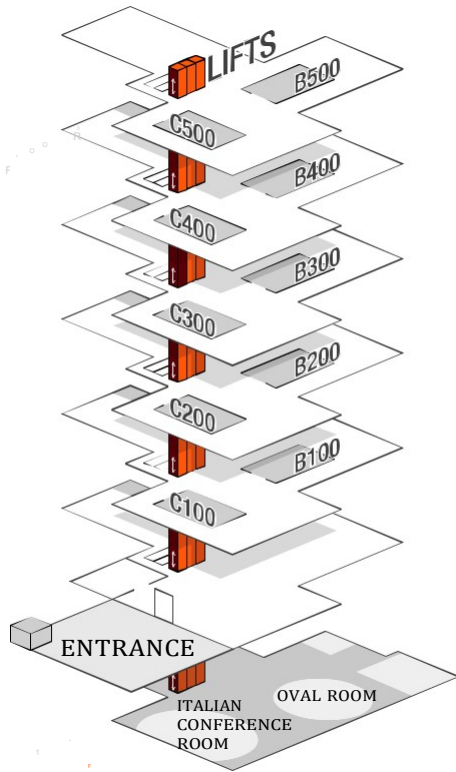
Upon presentation of a valid photo identification document, they will be provided with a Pass.

Participants are required to wear their Conference Pass at all times inside IFAD premises and not to lend them to anyone else.

Meeting venues

The Conference will be held on 28 June 2023 in room S-105, the Italian Conference Room, located on minus 1 level.

IFAD building



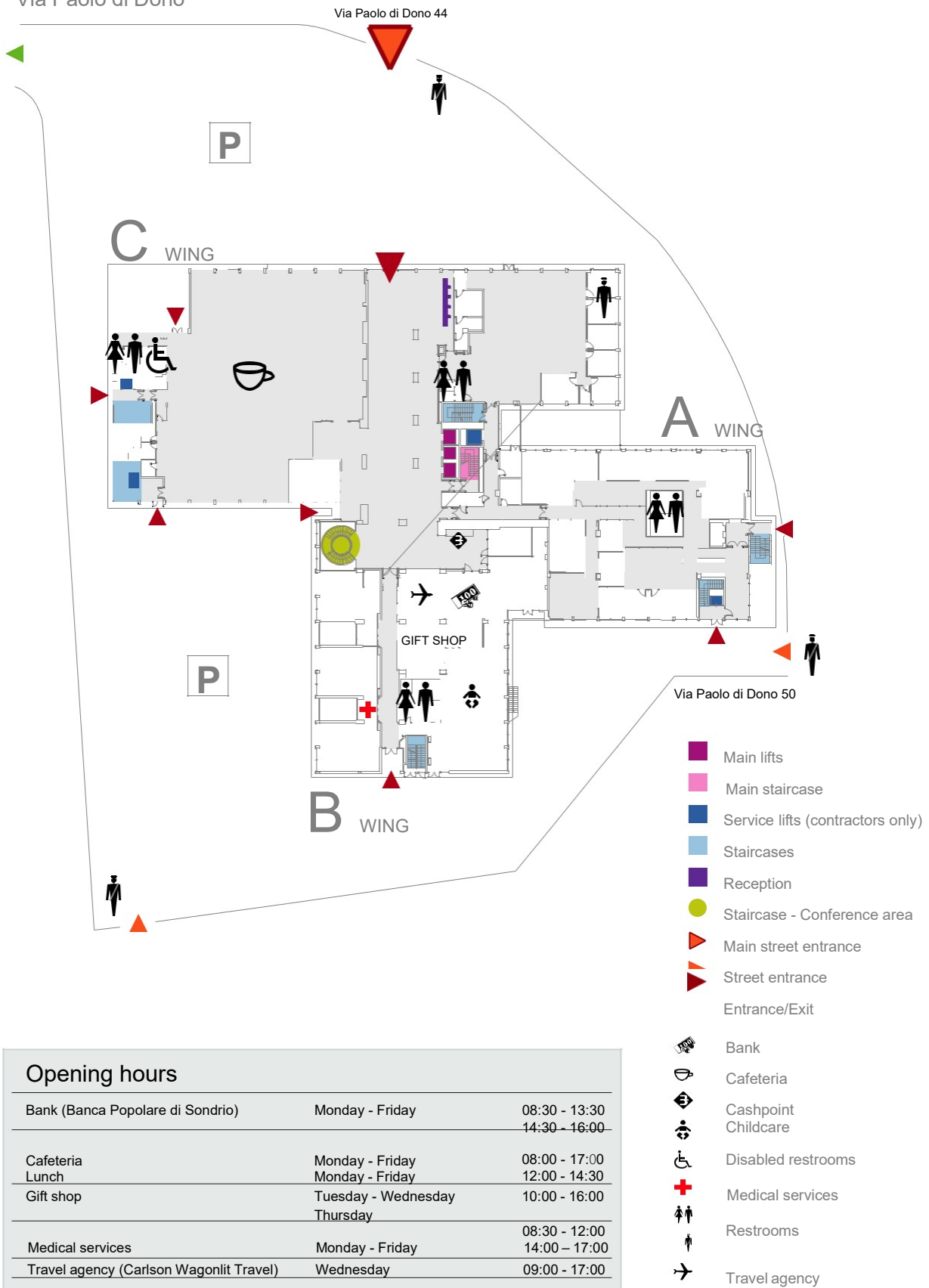
Minus 1 level



- ▶ Entrance
- Main lifts restrooms
- Service lifts (contractors only)
- Staircases
- Staircase - Conference area
- Italian Conference Room
- Oval Conference Room
- Executive Dining Room
- Conference desk
- Internet point
- ☒ Cloakroom
- ♿ Disabled
- ♂ ♀ Restrooms

Ground floor

Via Paolo di Dono



Entry into Italy, recommended hotels and side events

Entry into Italy

Participants are advised that, to enter Italy, their travel document (United Nations laissez-passer or national passport) should be valid for at least six months after their expected date of departure from Italy.

National passport holders

As Italy is a signatory to the Schengen Agreement, nationals of other Schengen countries can enter Italy without a visa.

Participants who require an entry visa should contact the Italian representation in their country of residence at least four weeks before they intend to enter Italy, supporting their application with a copy of IFAD's letter of invitation to the Conference.

Should difficulties arise, participants are advised to inform the IFAD Travel and Visa Section, completing and forwarding. The information provided will be used as the basis for a note that IFAD will send to the relevant Italian embassy in support of the participant's visa application.

Participants coming from countries that have no Italian consulate may be able to obtain a visa either from the representation of another Schengen country that has been authorized to represent Italy or from another Italian Embassy/Consulate nearest to the country of departure.

United Nations laissez-passer holders

Holders of a United Nations laissez-passer, irrespective of their nationality, do not require a visa when visiting Italy on official mission and for a stay of less than 90 days. The invitation letter to the Conference will be sufficient as declaration. Visitors entering Italy at Leonardo da Vinci Airport (Fiumicino) should note that there is a checkpoint exclusively for Diplomatic laissez-passer/passport (RED) holders to the right of the passport control line. It is marked with the sign "Staff Only/Lasciapassare". Using that checkpoint will speed up entry.

Hotel bookings (refer to Annex I)

Participants are responsible for making their own hotel bookings. Please note that June is high-season in Rome, hence early booking is highly recommended.

When booking, please specify you are IFAD travellers and request the hotel to apply the PHP (Preferred Hotel Programme) rate. The agreement is with IFAD and is extended to other United Nations agencies.

Whilst the hotels in EUR Laurentina area are closer to IFAD, visitors to Rome normally prefer hotels near Circo Massimo, Colosseo or Termini Metro Stations as they are more centrally located and easily accessible by public transportation.

A list of hotels that offer corporate rates to IFAD is attached (**Annex I**).

Annex I

– HOTELS

1. Close to FAO HQ (metro Circo Massimo)

| HOTEL NAME | ADDRESS | WEB SITE | CONTACTS | CANCELLATION POLICY | MEAL PLAN | ROOM TYPE/ OCCUPANCY 1 PAX | 2023 RATE INCLUSIVE OF VAT |
|-------------------------|----------------------------|----------------------------|-------------------|-----------------------|-------------|-----------------------------------|----------------------------------|
| AVENTINO | VIA SAN DOMENICO 10 | www.aventinohotels.com | 39 (06) 570057 | 24 HOURS BEFORE | BB | DBL FOR SINGLE USE STANDARD | 95 € |
| BE PLACE AVENTINO | VIA DI SAN SABA 22 | WWW.BEPLACE.EU | 39 3755417904 | BEFORE 16:00 HOURS | BB | DBL FOR SINGLE USE STANDARD | 86.50 € |
| SAN ANSELMO HOTEL | PIAZZA S. ANSELMO, 2 | www.aventinohotels.com | 39 (06) 570057 | 24 HOURS BEFORE | BB | DBL FOR SINGLE USE STANDARD | 130 € |
| VILLA SAN PIO | VIA SANTA MELANIA 19 | www.aventinohotels.com | 39 (06) 570057 | 24 HOURS BEFORE | BB | DBL FOR SINGLE USE STANDARD | 97 € |
| AVENTINO GUEST HOUSE | VIALE AVENTINO, 98 | www.aventinoguesthouse.com | 39 3314675450 | BEFORE 16:00 HOURS | ONLY BED | DBL FOR SINGLE USE STANDARD | 80 € |

2. Close to METRO B (blue line) stations

| HOTEL NAME | ADDRESS | WEB SITE | CONTACT S | CANCELLATION POLICY | MEAL PLAN | ROOM TYPE/ OCCUPANCY 1 PAX | 2023 RATE INCLUSIVE OF VAT |
|-------------------------|-----------------------------|---|------------------|--------------------------------|-----------|-----------------------------|----------------------------|
| AMERICAN PALACE | VIA LAURENTINA 554 | https://www.americanpalace.it/en/ | 39 (06) 5913552 | 24 HOURS (ex 18:00 HOURS) | BB | SINGLE STANDARD | 79 € |
| | | | | | | DBL FOR SINGLE USE STANDARD | 89 € |
| BETTOJA HOTEL ATLANTICO | VIA CAVOUR 23 | www.bettojahotels.it | 39 (06) 485951 | 24 HOURS (before 12:00 hours) | BB | DBL FOR SINGLE USE STANDARD | 132 € |
| | | | | | | SINGLE STANDARD | 112 € |
| HOTEL LANCELOT | VIA CAPO D'AFRICA 47 | www.lancelothotel.com | 39 (06) 70450615 | 48 HOURS BEFORE | BB | SINGLE STANDARD | 120 € |
| | | | | | | DBL FOR SINGLE USE STANDARD | 136 € |
| MERCURE CENTRO COLOSSEO | VIA LABICANA 144 | www.mercure.com | 39 (06) 770021 | BEFORE 18:00 HOURS | BB | SINGLE SUPERIOR | 128 € |
| IBIS STYLES ROMA EUR | VIALE EGEO 133 | www.accor.com | 39 (06) 94442000 | BEFORE 18:00 HOURS | BB | DBL FOR SINGLE USE STANDARD | 118 € |
| MERCURE EUR ROMA WEST | VIALE EROI DI CEFALONIA 301 | www.mercure.com | 39 (06) 50834111 | BEFORE 18:00 HOURS | BB | DBL FOR SGL USE SUPERIOR | 94 € |
| H10 ROMA CITTÀ | VIA PIETRO BLASERNA 101 | www.h10hotels.com | 39 (06) 5565215 | 24 HOURS (ex 16:00 Day before) | BB | DBL FOR SINGLE USE STANDARD | 105 € |
| | | | | | | SINGLE SUPERIOR | 115 € |
| PULITZER ROMA | VIALE G. MARCONI 905 | www.hotelpulitzer.it | 39 (06) 598591 | 24 HOURS BEFORE | BB | DBL FOR SINGLE USE STANDARD | 128 € |

| | | | | | | | |
|----------------------------|--|---|------------------|---------------------------|----|-----------------------------|-------|
| SANTA PRISCA | LARGO GELSOMINI 25 | www.hotelsantaprisca.it | 39 (06) 5741917 | 48 HOURS BEFORE | BB | DBL FOR SINGLE USE STANDARD | 103 € |
| RIPA HOTEL | VIA DEGLI ORTI DI TRASTEVERE , 3 | https://www.hotelriparoma.com/en/ | 39 (06) 5861849 | BEFORE 18:00 HOURS | BB | DBL FOR SINGLE USE STANDARD | 104 € |
| CRISTOFORO COLOMBO | VIA CRISTOFORO COLOMBO, 710, 00144 ROMA RM | www.hotelcolomboroma.it | 065921901 | 24 HOURS (ex 18:00 HOURS) | BB | SINGLE STANDARD | 75 € |
| | | | | | | DBL FOR SINGLE USE STANDARD | 78 € |
| CARAVEL | VIA CRISTOFORO COLOMBO 124 | https://www.hotelcaravel.it/ | 39 (06) 5180789 | 24 HOURS BEFORE | BB | DBL FOR SINGLE USE STANDARD | 74 € |
| ANTICA LOCANDA PALMIERI | VIA DI GROTTA PERFETTA 555/A | https://www.borgopalmieri.com/ | 39 (06) 51530428 | 72 HOURS BEFORE (ex 48) | BB | DBL FOR SINGLE USE STANDARD | 100 € |
| ANTICO PALAZZO ROSPIGLIOSI | VIA LIBERIANA 22 | https://www.therelaxinghotels.com/ | 39 (06) 48930495 | 24 HOURS BEFORE (ex 48) | BB | DBL FOR SINGLE USE STANDARD | 115 € |
| OCCIDENTAL ARAN PARK | VIA RICCARDO FORSTER 24 | www.barcelo.com | 39 (06) 510721 | BEFORE 18:00 HOURS | BB | DBL FOR SINGLE USE SUPERIOR | 85 € |
| BARCELO ARAN MANTEGNA | VIA ANDREA MANTEGNA, 130 | www.barcelo.com | 39 (06) 989521 | BEFORE 18:00 HOURS | BB | DBL FOR SINGLE USE SUPERIOR | 110 € |

3. Close to METRO A (red line) stations

| HOTEL NAME | ADDRESS | WEB SITE | CONTACTS | CANCELLATION POLICY | MEAL PLAN | ROOM TYPE/ OCCUPANCY 1 PAX | 2023 RATE INCLUSIVE OF VAT |
|---------------------|---------------|--|------------------|---------------------|-----------|-----------------------------|----------------------------|
| MAISON DELLE NAIADI | VIA MODENA, 5 | www.maisondellenaiadi.it | 39 3240932910 | BEFORE 16:00 HOURS | ONLY BED | DBL FOR SINGLE USE STANDARD | 75 € |