

FREQUENTLY ASKED QUESTIONS

1. *Can the proposal be submitted either electronically via email OR hardcopy?*

The proposal must be submitted both electronically and by hardcopy to IFAD. Both should be received by the deadline.

2. *Is an extension of deadline for proposals possible?*

The deadline has been extended to 23 June 2023.

3. *Breakdown of Reimbursables (RFP, page 57): Is this a lump sum contract and can you provide further details of the payment terms for the assignment?*

The contract would be in the form of an IFAD Financing Agreement which would be subject to negotiations. Details in reference and payment terms or financing terms would be detailed and clarified during negotiation and concluded in the Financing Agreement.

4. *What is the tentative timeline of the expected deliverables of the Project?*

Tentative timeline of deliverables

Activity 2.1: to be completed by Q4 Year 2 (2024)

Activity 2.2: to be completed by Q2 Year 3 (2025)

Activity 3.1: to be completed by Q3 Year 3 (2025)

Activity 4.1: to be completed by Q4 Year 3 (2025)

5. *Can you provide further details of the minimum staffing requirement expected with the qualification and experience of the personnel?*

Personnel must have proven expertise and professional experience in the areas of digital agriculture and policy related work.

6. *Should the supporting documents for the submission be part of the technical proposal or be provided as a separate document?*

The supporting documents (CVs, profile of company and evidence of previous relevant experience) can be provided either as a separate document OR be included in the technical proposal.

7. *Technical and Financial Proposal Templates*

These are provided on page 72 and 73 of the RFP.